

Taverham Parish Council Estimates Meeting held on Monday 27<sup>th</sup> January 2020 at Taverham Village Hall, after the Planning Applications Committee Meeting at 7.35pm, when there were present:

Mr J Pennells in the Chair

Mrs B Clarke	Mrs P Mooney
Mr J Cox	Mrs S Parkinson
Mrs C Karimi-Ghovanlou	Mr P Savage
Mrs J Latchford	Mrs M Temple
Mr S Matthews	Mrs J Tyler

Also present: Clerk and Responsible Financial Officer

**15/20 Apologies for absence** were received from Councillor Barrington-Smith due to illness, Councillor Ison due to a medical appointment, Councillor King due to work commitments and Councillor Wilson-Town due to a meeting.

**16/20 Declarations of Interest** None. Mrs Temple and Mr Pennells reminded the meeting that they were members of the District Council's Standards Committee.

**17/20 Adoption of Main Council and Committee expenditure budgets for 2020/21**

Committee expenditure budgets had been proposed by the relevant Committees in December. The draft Council expenditure figures had been provided to Councillors in advance of the meeting along with explanatory notes.

Main Council	Budget Heading	£
Administration	Office sundries, stationery, website, postage, copier (lease and usage), phone/internet, room hire, office rent (incl Petty Cash £1,000) etc	8,500.00
Miscellaneous	Insurance, internal/external audit fees, subscriptions, licences, fees, journals, warden items, staff/Councillor training, PATCH sundries, publicity, minutes binding, maintenance of noticeboards /bins/ youth shelters/ office equipment	13,000.00
Salaries	Clerk, RFO, Assistant Clerk, Warden/Handyman, Weekend Warden, Keyholder, PATCH Administrator, Hmdow Cleaner, payroll bureau, Employer's NI and pension costs, Warden absence cover	128,355.00
Contingency	Unexpected costs	1,500.00
Painting Contract	Play equipment, car park markings, fencing and gates	8,000.00
Minor Projects	Projects arising in the year	3,000.00
Grants	Support for local groups in need of small-ish sums, churchyard maintenance	755.00
Recycling	Purchase of appropriate items from recycling bank receipts	1,000.00
Youth Provision	Youthworkers pay, youthroom rent, minor repairs	12,775.00
Section 137	Items which the Council considers would be beneficial to the community but which cannot be funded under any parish council statutory powers plus Churchfield grass cutting	760.00
Allotments	Lease, upkeep, allowance to support improvements, Reserve	1,805.00
Streetlighting	Energy costs	9,200.00
	Maintenance contract	1,878.00
	Repairs – items not covered by contract eg, vandalism	1,500.00
	Lamp upgrade programme	0.00
	Structural/Electrical testing	3,000.00



.....

Community Safety	Winter-weather safety and other safety issues	1,000.00
Office Ext Project	This replaces old Hinks Meadow Loan/when costs arise	2,000.00
Agencies	Verge cutting (on behalf of County Council)	7,420.00
Neighbourhood Plan	Neighbourhood Plan – Consultancy	0.00
General Reserves	General Reserve	6,000.00
<b>TOTAL</b>		<b>£211,448.00</b>

**18/20 Executive Committee expenditure budget bids for 2020/21 were before the Meeting for approval**

Executive Committees' expenditure budget confirmed as follows:

Recreation	£29,955.00
Sports	£49,590.00
Woodlands	£14,145.00
<b>Total</b>	<b>£93,690.00</b>

**19/20 Precept Requirement Calculation**

The following information on estimated 2019/20 year-end balances and projected income for 2020/21 was before the Meeting:

**A 2019/20 Income (excess/shortfall):**

Council (including Agencies)	£ 26.64
Recreation Committee	14.00
Woodlands Committee	0.00
Sports Committee (shortfall)	2,236.51

**Total income excess £2,277.15**

**B 2019/20 Expenditure (under/-overspend):**

Council (including Agencies)	£17,275.64
Recreation Committee	2,427.42
Woodlands Committee	1,221.96
Sports Committee	3,132.90

**Total underspend £24,057.92**

**Net surplus projected for 2019/20 year end (A+B) £26,335.07**

  
.....

**C Estimated income for 2020/21**

Hinks Meadow - Hall Hire	13,000.00
Hinks Meadow – Football Pitch Hire	9,435.44
Allotment Rents	1,552.50
County Council – for library garden maintenance	167.00
Photocopying	10.00
Recycling	1,000.00
Agency Fees – County Council (Verge Cutting)	5,095.00
Bank Interest	80.00
<b>Total</b>	<b>£30,339.94</b>
<b><u>Total (A+B) + C To be taken off gross expenditure budget</u></b>	<b><u>£56,675.01</u></b>
Gross expenditure budget (Council & Committees)	£305,138.00
<b>Less</b> 2019/20 net surplus and 2020/21 projected income	£56,675.01
<b><u>Equals net expenditure (Precept Amount)</u></b>	<b><u>£248,462.99</u></b>

Councillors discussed the proposed budget and agreed to a Precept of £248,463, and this was agreed unanimously.

The District Council had notified a Council Tax Base figure of 3534 for Taverham. A Precept of £248,463 would therefore result in an approximate "per household" cost of £70.30. This equated to a £1.08 increase per household per year.

Mrs Latchford thanked the Responsible Financial Officer for the work that had been put into preparing the budget.

The meeting closed at 8pm

Signed .....



Dated .....

10/2/2020