

## TAVERHAM PARISH COUNCIL

### GRANT AWARDING POLICY

Taverham Parish Council will consider applications for grants from charities, voluntary groups or community organisations.

All applications will be considered by Full Council at its December meeting each year.

To qualify for an award, the applicant must be able to demonstrate that any funding from the Parish Council will benefit the Parish as a whole, or such a number of parishioners as the Council considered commensurate with the sum requested.

In determining the eligibility of an application, the Council will refer to the following guidelines:-

#### **Applications will be considered for the following purposes:**

1. For the purchase of equipment, either in part or in full. (Occasionally, it may be possible for the Council to purchase an item on the applicant's behalf, in order to benefit from special discounts)
2. For training activities, including the cost of transport, an outside trainer, instructor or facilitator.
3. For activities which raise the profile of the local area.
4. For the running costs of a viable group which is experiencing a temporary period of hardship. (Grant aid will not be given in the form of a year-on-year subsidy)
5. For the start-up costs of new community groups.
6. For hosting special events or celebrations.
7. For the provision of recreational activities/facilities

#### **Grants:**

1. Grants will not be awarded to individuals
2. The Council will not normally consider further applications by a group/organisation which has been awarded a grant within the preceding 12 months.
3. A grant must be used for the purpose stated in the application. The Council may request evidence to this effect: failure to produce such evidence, if requested, may result in the applicant being required to repay the grant sum.
4. If the applicant is unable to use the grant for the stated purpose within 12 months of it being paid over, the money must be repaid to the Council.
5. All applicants must, when making their application, submit an up-to-date statement of their financial position, together with details of the cost of the item or activity for which the grant is required.
6. The Council will not fund activities which it considers to be the responsibility of any statutory authority.
7. The Council will not consider applications from schools for any activity or item for which the Education Service would normally be responsible.
8. The Council will not fund activities which are outside its powers and functions.