**TAVERHAM PARISH COUNCIL**

(VAT Reg No 1070631 12)

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Clerk: **Mrs S Salmons - Parish Council Office, Taverham Village Hall, Sandy Lane**

**Taverham, NORWICH, NR8 6JR**

Phone : 01603 260538 Email: [clerk@taverhamparishcouncil.org.uk](mailto:clerk@taverhamparishcouncil.org.uk)

3 June 2025

**COUNCILLORS** **are summoned to attend a meeting of Taverham Parish Council to be held on 9 June 2025, in Suite 2, Taverham Village Hall, after the Planning Committee meeting which commences at 7.30pm.**

**AGENDA**

1. To receive apologies for absence
2. To receive Declarations of Interest in items on the Agenda
3. To confirm and sign the Minutes of the Annual Council Meeting held on 12 May 2025
4. Report items
5. District and County Council Members Question Time
6. **Break for the public to speak**

Parishioners may raise any Parish matter at this time, but please note that the maximum time allocated to this session is **15 minutes** and due courtesy should be given to others who may also wish to speak

1. Finance: i) To approve payment of accounts ii) To report receipts iii) Internal audit checks
2. To receive the Internal Auditor’s report and to note any recommendations
3. To review the effectiveness of the Council’s internal controls
4. To approve the Annual Governance Statement for 2024/25
5. To approve the accounting statements for 2024/25
6. To confirm the dates for the period for the exercise of public rights
7. To review the Council’s insurance cover
8. To receive the Minutes of the Traffic and Transportation Committee Meeting held on 28 April 2025
9. To receive the Minutes of the Planning Committee Meetings held on 12 & 27 May 2025
10. To receive the Minutes of the Recreation Committee Meeting held on 27 May 2025
11. To receive the youth club monthly report
12. To authorise the Council’s streetlighting contractor to carry out connection works to parish council owned streetlights
13. To consider and approve designs for parish logo

![Clerk's signature
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**Clerk to the Council**