

# TAVERHAM PARISH COUNCIL

(VAT Reg No 1070631 12)

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Clerk: Mrs S Salmons - Parish Council Office, Taverham Village Hall, Sandy Lane  
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8 May 2018

**NOTICE** is hereby given that the Annual Meeting of Taverham Parish Council will be held on Monday 14 April 2018, in the Old Hall, Taverham Village Hall, Sandy Lane, after the Planning Committee Meeting which commences at 7.30pm.

## AGENDA

1. To elect the Chairman of the Council and to receive his/her Declaration of Acceptance of Office
2. To elect the Vice Chairman of the Council
3. To receive apologies for absence
4. To receive Declarations of Interest
5. To appoint the Chairman, Vice Chairman and members of the Planning Applications, Recreation, Sports, Woodlands and Traffic and Transportation Committees
6. To appoint the members of the Performance Review Subcommittee under the chairmanship of the Council Chairman
7. To appoint the members of the Grievance, Staff Appraisal and Interview panels
8. To appoint bank signatories
9. To appoint representatives to other bodies
10. To receive the Record of Councillors' Attendance at Meetings in the 2017/18 municipal year
11. To confirm and sign the Minutes of the Council Meeting held on 9 April 2018
12. **Matters Arising**
  - a) Updates on matters under ongoing discussion by the Council (for information only)
  - b) Updates including the following items for which Councillors are requested to authorise expenditure:  
Council's insurance policy
13. **Chairman's Report Items**
  - Marriott's Way Heritage Trail Stakeholder Meeting
  - Western Link Consultation
  - SNAP
  - Traveller Encampment

#### 14. District and County Council Members Question Time

##### **BREAK FOR THE PUBLIC TO SPEAK**

The Meeting will adjourn for the public to speak. Parishioners may raise any matter at this time, but should note that the maximum time allocated to this session is 15 minutes and give due courtesy to others who may also wish to speak.

Parishioners are welcome to stay for the remainder of the Meeting.

15. To receive the Minutes of the Planning Applications Committee Meetings held on 9 & 23 April 2018
16. To receive the Minutes and approve the recommendations of the Performance Review Subcommittee Meeting held on 16 April 2018
17. To receive the Minutes of the Woodlands Committee Meeting held on 23 April 2018
18. **FINANCE:** (i) To approve payment of accounts (ii) to report receipts
19. To consider quotes for hire of summer holiday activities
20. To appoint the Council's internal auditor for the current financial year
21. To confirm the appointment to position of warden/handyman
22. Neighbourhood Plan Update
23. GDPR Update: To consider the appointment of a Data Protection Officer
24. To consider increasing the Council's social media presence



**Clerk to the Council**

##### Future Meetings

Performance Review	21.05.18	Suite 2, 7.30pm
Planning	29.05.18	Suite 2, 7.30pm
Recreation	29.05.18	Suite 2, after Planning
Planning	11.06.18	Suite 2, 7.30pm
Council	11.06.18	Suite 2, after Planning