

Minutes of Taverham Parish Council Meeting held on Monday 10 August 2020, held virtually via ZOOM, commencing at 7.30pm when there were present:

Mrs J Latchford in the Chair	
Mrs L Barrington-Smith	Mrs S Parkinson
Mrs B Clarke	Mr P Savage
Mrs C Karimi-Ghovanlou	Mrs M Temple
Mr S Matthews	Mrs J Tyler
Mrs P Mooney	Mr C Wilson-Town

Also present District Councillors Adams and Kelly, 3 members of the public, Clerk, RFO and Assistant Clerk.

56/20 Apologies for absence

Mr Pennells - Holiday

57/20 To receive Declarations of Interest in items on the agenda

Mrs Temple reminded the Meeting that she was a member of the District Council's Standards Committee.

58/20 The Minutes of the Council Meetings held on 13 July 2020 were agreed and signed by the Chairman.

Chairman's report items

59/20 Councillor vacancies: The District Council had confirmed that a poll had been called and that an election to fill the vacancies would take place no earlier than May 2021.

District and County Council Members Question Time

District Councillor Karimi-Ghovanlou's written report had been circulated prior to the meeting.

District Councillor Adams advised that the Government was proposing an overhaul of the planning regulations.

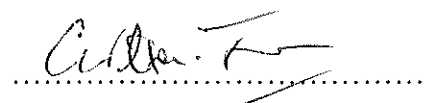
District Councillor Kelly reported that a white paper was due to be published at the end of the month proposing a local government review with regard to devolution. Major changes were expected and the way that town and parish councils were funded would also be under review.

PUBLIC BREAK

The Chairman and the Treasurer of Taverham Football Club were in attendance. They advised the Council that the Club had lost more teams since lockdown and now the Club comprised of fewer than 20 teams. This would have an impact on the income of subscriptions for the 2020/21 season. The revenue streams from the annual tournament and Hinks Hut had also been hit due to lockdown.

60/20 The Minutes of the Woodlands Committee meeting held on Monday 27 July 2020

were received. The Committee Chairman advised that the annual risk assessment had been carried out and a short report supplied to the Clerk. The Council's arborist had been requested to carry out the work as agreed at the meeting. It was also reported that there had been an incident of fly-tipping that the Chairman had addressed and had given the offender 1 week to clear. The resident had been the victim of a rogue trader and councillors noted the importance of ensuring that waste collectors had the requisite permits.



62/20 The Minutes of the Youth Club Management Committee meeting held on 21 July 2020 were received. Councillors noted that a new sink had been installed in the youth room and that the room would be deep cleaned immediately prior to welcoming back club members. The online youth club sessions had been very well received and sessions would continue online for the foreseeable future.

63/20 The notes of the Tennis Working Party meeting held on 11 March 2020 were received and the following recommendations approved:

- i) To construct courts that met the LTA minimum requirements
- ii) To provide a fully accessible toilet for court users only
- iii) The new main access to the courts to be located at the village hall end of the site to make use of the ramp for wheelchairs. A gate would be needed for access to the pavilion, the contractor access gate to remain in its current position and a gate may be needed for access to the toilet.

It was noted that the presentation planned for the Annual Parish Meeting had not been held as the meeting had been cancelled due to Covid-19 restrictions. The request for the Council to agree to pay for a lighting specification to be used within the tender specifications was suspended as a site meeting with a potential contractor the following day could have negated the request.

64/20 To approve expenditure for tennis courts surface repairs

The tennis court reconstruction project had not progressed during the lockdown period. The court cleaner had advised that courts 1 & 2 were becoming very badly cracked. It was commented that the Club could continue using the courts into 2021 if the repairs were carried out. The Tennis Club had seen its membership grow as lockdown started to lift as gyms had remained closed when tennis courts were reopened. Mrs Parkinson proposed, seconded Mrs Temple, to accept the quote from Gary Crook Powerwashing in the sum of £800 to repair the courts. The proposal was unanimously agreed.

65/20 To consider request from Taverham Football Club to reduce/waive the rent due for April to June due to loss of income caused by Covid-19 lockdown

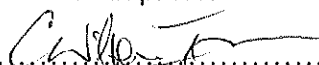
The Meeting unanimously agreed to waive the rent due for the period April to June 2020.

66/20 To receive and approve risk assessment to allow for the reopening of play areas

Councillors received copies of a risk assessment to allow for the reopening of play areas. It was noted that the Council did not have the resources to clean the play equipment regularly and that responsibility for safe play in accordance with Covid-19 regulations would need to fall to the parents/guardians and users of the play equipment. The risk assessment was approved and the Clerk was instructed to reopen the play areas as soon as practicable.

67/20 To receive and approve risk assessment to allow office staff to return to working at the village hall

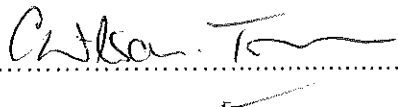
Councillors received copies of a risk assessment as a proposal to allow the office staff to return to work at the village hall. The office staff had returned to work in the Bedford Room on Tuesdays and they felt that the quality of their work had improved as they were able to work as a team. Staff had found working from home challenging for various reasons and advised the Council that they would like to return to work in the office as soon as possible. Councillors were concerned about the health of all the staff and whilst they appreciated the reasons for wishing to return to the office, the health and safety of council employees was of most importance. The Meeting was reminded that the Council office had been identified as being too small for three members of staff pre-covid-19. Although the risk assessment identified measures in place to reduce the risk of Covid-19 transmission, Councillors did not accept that they were sufficient to allow all three members of the office staff team to return to work altogether. It was agreed, with one against, that 2 members of office staff may be permitted to work in the office once Covid-19 guideline measures were in place.

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68/20 To confirm financing of the Council's share of the Beech Avenue trod path costs

It was agreed that the Parish Council's share of the costs to build the trod path would be funded by the Community Safety Reserve. Should there be a shortfall, funds from the 19/20 Minor Projects Budget, 19/20 Community Safety Budget and any other 19/20 underspends could be used.

The meeting closed at 8.40pm

Signed  Dated 14 September 2020

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