

Minutes of the meeting of Taverham Parish Council held on Monday 11 March 2024, held in Suite 2 at Taverham Village Hall, commencing at 7.45 pm, when there were present:

Mr T Yousefian in the Chair
Mrs L Barrington-Smith Mrs J Latchford
Mrs B Clarke Mr S Matthews
Mr N Dack Mrs S Parkinson
Mrs J Ellis

Also present: District Councillor Kelly and Assistant Clerk.

- 36/24 To receive apologies for absence**
Apologies for absence were received from Councillors Karimi-Ghovanlou and Knights
- 37/24 To receive Declarations of Interest in items on the agenda**
None
- 38/24 To confirm and sign the Minutes of the Council Meeting held on 12 February 2024**
The Minutes were confirmed as correct and then signed by the Chairman.
- 39/24 Report items**
Norwich Airport Liaison Committee: Cllr Latchford advised that she had attended a recent committee meeting. She reported that the airport had received 26 complaints from one resident, that the route to Exeter had been cancelled, and that it was hoped that the drop in passenger numbers would be reversed by the introduction of flights to three new destinations.
- 40/24 District and County Council Members Question Time**
In response to a query from District Councillor Kelly, the Meeting was advised that a vehicle had struck a streetlight on The Street. The streetlight and the speed sign would be replaced as soon as possible, and the matter was being dealt with by the Parish Council's insurance company.
It was confirmed that some of the District Councillors' Members Grants had been used to support the allotments in Hellesdon as no community groups within Taverham had applied for the funds. Taverham Scouts would benefit from the 2024/25 District Councillor Members' Grants.
Cllr Latchford raised her concerns about the flooding in Taverham over the recent weeks. District Councillor Kelly advised that local MPs have been asked to get involved to apply pressure on the agencies responsible for the rivers.
Cllr Barrington-Smith requested that Cllr Kelly arrange for household waste bins to be returned to residents' driveways rather than being left on the pavements as bins were often blown into the roads in periods of high winds after being emptied.
- 41/24 Public Break**
No members of the public wished to speak.
- 42/24 FINANCE**
Councillors had received a copy of a list giving details of outstanding invoices. The budget overview for the committees were received. It was **RESOLVED** to pay the invoices as presented. Receipts were noted. The Committee Budgets overview was received.
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Chq No.	Supplier	Details	Net	VAT	Total
DDebit	nPower	Streetlighting – February 2024	881.77	176.35	1,058.12
EP2079	John Allaway	Woodland Contract–February 24	300.00	0.00	300.00
EP2080	North Walsham	Fire Protection			
		Hmdow – Annual Service/Inspection	66.00	13.20	79.20
EP2081	Amazon	Hmdow - Blue Tissue Rolls	7.91	1.58	9.49
EP2082	Veolia	Hmdow/Recreation–Refuse Feb 24	369.11	73.82	442.93
EP2083	Greenbarnes	Noticeboard – Village Hall Garden	1,571.63	314.33	1,885.96
EP2084	Wave	Hmdow – Water Bill (Nov-Feb 24)	251.83	0.00	251.83
EP2085	Vision ICT	Hosted email account (13) 2024/25	234.00	46.80	280.80
EP2086	SGW	Payroll Processing – February 2024	35.00	7.00	42.00
EP2087	Mayday	Maintenance Support – Connectivity			
		Feb/March 24 /Mono & Colour	40.25	8.05	48.30
EP2088	Ian Smith	Office/Hmdow Sundries	99.70	19.94	119.64
EP2089	Barford Hire	Fuel for Replacement Vehicle	23.75	4.75	28.50
EP2090	PLG	Hmdow-Replacement Padlocks-Bins	3.75	0.75	4.50
EP2091	TT Jones	Streetlight Maintenance – Feb 24			
		Streetlighting Repairs (St Edmunds			
		Rise) Emergency call out (The St)	606.49	121.30	727.79
EP2092	Norse	Un/Locking Gates – Sandy Lane			
		/ Hmdow – February 2024	464.00	92.80	556.80
EP2093	GardenGuardian	Horticultural Contract – Feb 24	2,574.31	514.86	3,089.17
EP2094	Cash	Petty Cash Reimbursement–Feb 24	111.98	10.48	122.46
			7,641.48	1,406.01	9,047.49

PAYMENTS FOR RATIFICATION

EP2074	Douglas	Return of Hmdow Hall Deposit	50.00	0.00	50.00
EP2075	Worsley	Return of TALGA fees	20.00	0.00	20.00
EP2076	LMB Electrical	Electrical Work to Fuse in Youth			
		Club for Car Park Lights	120.00	24.00	144.00
EP2077	Lingwood	Return of Hmdow Hall Deposit	50.00	0.00	50.00
EP2078	Mooney	Return of Hmdow Hall Deposit	50.00	0.00	50.00
			290.00	24.00	314.00

ELECTRONIC PAYMENTS MADE 28TH FEBRUARY 2024 (STAFF RELATED)

TRNS	Staff	February 2024 – Staff Pay	8,512.96	0.00	8,512.96
TRNS	HMRC	February 2024 – Tax and NI	2,753.69	0.00	2,753.69
TRNS	Norfolk Pension	February 2024 – Pension Conts	3,004.53	0.00	3,004.53
			14,271.18	0.00	14,271.18

43/24 The Minutes of the Planning Committee Meetings held on 12 & 26 February 2024 were received.

44/24 The Minutes of the Recreation Committee Meeting held on 26 February 2024 were received.

45/24 The youth club update report from the YMCA was received. Councillors requested that the YMCA attended school assemblies for the younger pupils at the High School and also at the Junior School. The YMCA was to be reminded to advertise that

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attendees need not engage with the organised activities provided at each session. It was noted that the banners had not yet been obtained and it was suggested that the YMCA could publish their monthly reports in the Just Taverham and Drayton.

46/24 To appoint council members to the Tennis Court Reconstruction Project working party

Cllrs Ellis, Latchford and Matthews were appointed as members of the working party which would present findings and recommendations for the reconstruction project to the Council for consideration.

47/24 It was resolved to close the meeting to the public and press under the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the following agenda item

48/24 To consider advice from the Council’s solicitor with regard to the land transfer at Beech Avenue and to agree how to proceed

Councillors received information regarding the Council’s position. It was unanimously **RESOLVED** to offer a lease to Abel Homes for the land to the front of the development to enable them to keep their signage in situ and obtain public liability insurance. This arrangement would satisfy the terms of the s.106 agreement and allow for the transfer of all the public open space to the Parish Council.

The meeting closed at 8.15pm.

Signed Dated

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