

Minutes of the Full Council meeting of Taverham Parish Council held on Monday 10 June 2024, held in Suite 2, Taverham Village Hall, commencing at 7.42pm, when there were present:

Mr C T Yousefian in the Chair
Mrs L Barrington-Smith Mrs J Latchford
Mrs B Clarke Mr S Matthews
Mr N Dack Mrs S Parkinson
Mrs J Ellis

Also present: County Councillor Clancy, District Councillor Kelly and Clerk.

88/24 To receive apologies for absence

Apologies for absence were received from Councillor Karimi-Ghovanlou

89/24 To receive Declarations of Interest in items on the agenda

None

90/24 The Minutes of the Annual Council Meeting held on 13 May 2024 were confirmed as correct and then signed by the Chairman.

91/24 Report items

Oak at Thorpe Marriott Green: The Council's arborist had advised that although the work to the tree did not appear to be urgent, there could be hidden issues not immediately visible from the ground. The arborist would submit a request for permission from the District Council to carry out work to the tree as soon as possible.

92/24 District and County Council Members Question Time

District Cllr Karimi-Ghovanlou's written report had been circulated prior to the meeting.

County Councillor Clancy reported that he was still working to resolve on-going issues with road closures. Ringland Road had recently been flooded which had prevented any progress to repair the collapsed culvert. Cllr Clancy advised that the damaged verge on Windsor Chase would be repaired, and the tree which had been removed on Victoria Road would be replaced. He continued to push for a remedy for flooding issues at Beech Avenue. The problems with visitor numbers to the Norwich North Recycling Centre were highlighted. Various highways issues were reported to Cllr Clancy including a request for road resurfacing and pothole filling on Taverham Lane near to the church and overgrown hedges on St Edmunds Road and Penn Close.

The Meeting was advised that cases seen by the Planning Inspector were taking 12 to 18 months for resolution so there was no news on the application at Penn Road. District Councillor Kelly had recently attended an executive meeting of the Norfolk Rivers Authority, and also the District Council's Annual Meeting.

93/24 Public Break

No members of the public were in attendance.

94/24 FINANCE

Councillors had received a copy of a list giving details of outstanding invoices. The budget overview for the committees were received. It was **RESOLVED** to pay the invoices as presented. Receipts were noted. The Committee budgets overview was received.

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Chq No.	Supplier	Details	Net	VAT	Total
DDebit	nPower	Streetlighting – May 2024	2,039.63	407.93	2,447.56
EP2252	John Allaway	Woodland Contract – May 2024	330.00	0.00	330.00
EP2253	Elect-Tech	Fire Alarm Inspection and Test	75.00	15.00	90.00
EP2254	Wave	Hmdow – Water Bill (Feb-May 24)	265.34	0.00	265.34
EP2255	Taverham Fayre	Taverham Fayre Community Stall	15.00	0.00	15.00
EP2256	Total Energies	Hmdow Electricity – May 2024	274.16	13.71	287.87
EP2257	ESPO	Office Sundries	22.15	4.43	26.58
EP2258	Norse	Un/Locking Gates – Sandy Lane / Hmdow – May 2024	496.00	99.20	595.20
EP2259	Ian Smith	Office/Hmdow Sundries	63.27	12.65	75.92
EP2260	SGW	Payroll Processing – May 2024	35.00	7.00	42.00
EP2261	Veolia	Hmdow/Recreation–Refuse May 24	369.11	73.82	442.93
EP2262	Zurich	Annual Insurance 2024/25	6,371.78	0.00	6,371.78
EP2263	Mayday	Maintenance Support – Connectivity June 2024	22.00	4.40	26.40
EP2264	NALC	Training – Nick Dack	14.00	2.80	16.80
EP2265	Barford Hire	Van Hire – April-May 2024	299.88	59.98	359.86
EP2266	Price Bailey	Internal Audit/AGAR	1,325.00	265.00	1,590.00
EP2267	Cozens (UK)	Streetlight Maintenance – May 2024	150.00	30.00	180.00
EP2268	GardenGuardian	Horticultural Contract – May 24 /Verge Cutting – May 24	4,110.09	822.01	4,932.10
EP2269	Pickford	Return of Hmdow Hall Deposit	50.00	0.00	50.00
EP2270	Gilbert	Return of Hmdow Hall Deposit	50.00	0.00	50.00
EP2271	HMRC	May 2024 – Tax and NI	2,591.79	0.00	2,591.79
EP2272	Norfolk Pension	May 2024 – Pension Contributions	2,960.61	0.00	2,960.61
EP2273	Cash	Petty Cash – May 2024	63.19	7.50	70.69
			21,993.00	1,825.43	23,818.43

PAYMENT FOR RATIFICATION

EP2251	Wright	Return of Hmdow Hall Deposit	50.00	0.00	50.00
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ELECTRONIC PAYMENT MADE 28TH MAY 2024 (STAFF RELATED)

TRNS	Staff	May 2024 – Staff Pay	8,784.92	0.00	8,784.92
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RECEIPTS FOR MAY 2024

Bank	Interest	631.54	0.00	631.54	
Hinks Meadow	Hall Hire	2,702.68	540.54	3,243.22	
Hinks Meadow	Hall Hire–Deposits (To be returned)	150.00	0.00	150.00	
HM Customs & Excise	VAT Repayment - Interest	0.99	0.00	0.99	
Public	Allotment Tenancy Fees	1,035.00	0.00	1,035.00	
			4,520.21	540.54	5,060.75

95/24 The Minutes of the Planning Committee Meetings held on 13 & 28 May 2024 were received.

96/24 The Minutes of the Recreation Committee Meeting held on 28 May 2024 were received.

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97/24 To receive the youth club monthly report

Councillors were pleased to note that the number of attendees at the junior club was good but were disappointed with the very low number of seniors attending the session for older youngsters. It was commented that perhaps older teenagers didn't want to attend a youth club. There were concerns that the youth club had not been advertised on local Facebook groups nor in the Just Taverham and Drayton Magazine recently. It was requested that a conversation be held with the YMCA to discuss ideas for the future of the clubs.

98/24 To receive the notes of the Tennis Court Reconstruction Project Working Party meeting and to approve recommendations

Councillors received the notes of the working party meeting and **APPROVED** the list of questions proposed for the consultation along with locations for advertising the project.

99/24 It was resolved to close the meeting to the public and press under the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the following agenda item

100/24 To receive an update from the Council's solicitor with regard to the land transfer at Beech Avenue and to agree a course of action

Councillors were advised that Abel Homes had requested a change to the termination clauses within the licence for the land at the front of the development. It was **RESOLVED** to specify potential reasons for terminating the lease and the notice of termination period was agreed.

The meeting closed at 8.45pm.

Signed Dated

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