

Minutes of the Full Council meeting of Taverham Parish Council held on Monday 8 July 2024, held in Suite 2, Taverham Village Hall, commencing at 8.07pm, when there were present:

Mrs C Karimi Ghovanlou in the Chair
 Mrs L Barrington-Smith Mrs J Latchford
 Mrs B Clarke Mr S Matthews
 Mr N Dack Mrs S Parkinson
 Mrs J Ellis Mr T Yousefian
 Mr B Knights

Also present: 1 member of the public, Assistant Clerk and RFO.

107/24 To receive apologies for absence

None

108/24 To receive Declarations of Interest in items on the agenda

None

109/24 The Minutes of the Council Meetings held on 10th & 24th June 2024 were confirmed as correct and then signed by the Chairman.

110/24 Report items

Councillor Dack had been booked onto a chairing meetings course.

111/24 District and County Council Members Question Time

District Councillor Yousefian advised that all meetings had been postponed until after the UK Parliamentary General Election.

112/24 Public Break

A member of the public addressed the meeting with a concern that the play area at Taursham Park was still not open to the public. The meeting was advised that Abel Homes had requested a change to a clause within the licence for the land, this was being dealt with by the Council's solicitor. He felt that residents should have been updated on the delays, a leaflet drop was suggested as not everybody has access to social media. Councillors offered assistance in delivering a leaflet/letter to residents of Taursham Park.

113/24 FINANCE

Councillors had received a copy of a list giving details of outstanding invoices. The budget overview for the committees were received. It was **RESOLVED** to pay the invoices as presented. Receipts were noted. The Committee budgets overview was received.

Chq No.	Supplier	Details	Net	VAT	Total
DDebit	nPower	Streetlighting – June 2024	1,816.94	363.39	2,180.33
EP2276	John Allaway	Woodland Contract – June 2024	330.00	0.00	330.00
EP2277	Siemens	Photocopier Lease Rental	195.00	39.00	234.00
EP2278	Cozens (UK)	Streetlight Maintenance – June 2024	150.00	30.00	180.00
EP2279	BT	Office Broadband/Calls and Rentals PATCH Line Rental and Calls BT	507.96	101.59	609.55
EP2280	SGW	Payroll Processing – June 2024	35.00	7.00	42.00
EP2281	P Bowyer	Dyno Rod – Hinks Meadow and Sandy Lane Car Park – Service Contract	650.00	130.00	780.00
EP2282	Barford Hire	Van Hire – May-June 2024	299.88	59.98	359.86

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EP2283	Ian Smith	Office/Hmdow Sundries	68.92	13.78	82.70
EP2284	PLG	Sandy Lane Car Park Repairs	25.34	5.07	30.41
EP2285	Huws&Grey	Rangers Disposable Gloves	10.59	2.12	12.71
EP2286	Veolia	Hmdow/Recreation-Refuse-June	298.35	59.67	358.02
EP2287	Norse	Un/Locking Gates – Sandy Lane / Hmdow – June 2024	480.00	96.00	576.00
EP2288	Countrystyle	Bottle Bank Collections – April-June	105.00	21.00	126.00
EP2289	Amazon	Office Guillotine/Hmdow Paper Tissue Rolls	32.90	6.58	39.48
EP2290	APC Pest Cont	Mole Contract – April-June 2024	305.00	61.00	366.00
EP2291	TVHC	Office Rent/Room Hire/Youth Club/ Youth Club Electricity/Sandy Ln Carpark Lights – April-June 2024	1,195.71	0.00	1,195.71
EP2292	Mayday	Maintenance Support – Connectivity June 2024 and Colour Copies	67.18	13.43	80.61
EP2293	Cash	Petty Cash – June 2024	47.60	9.52	57.12
EP2294	GardenGuardian	Horticultural Contract – June 24 /Verge Cutting – June 24	4,110.09	822.01	4,932.10
			10,731.46	1,841.14	12,572.60

PAYMENT FOR RATIFICATION

DDebit	SSE	Hinks Meadow – Gas	28.65	1.44	30.07
EP2274	Forster	Return of Hmdow Hall Deposit	50.00	0.00	50.00
EP2275	TMA	Pine Nuggets	2,485.20	497.04	2,982.24

ELECTRONIC PAYMENT MADE 28TH JUNE 2024 (STAFF RELATED)

TRNS	Staff	June 2024 – Staff Pay	8,876.32	0.00	8,876.32
TRNS	HMRC	June 2024 – Tax and NI	2,614.79	0.00	2,614.79
TRNS	Norfolk Pension	June 2024 – Pension Contributions	2,960.61	0.00	2,960.61
			14,451.72	0.00	14,451.72

RECEIPTS FOR JUNE 2024

Bank	Interest	745.24	0.00	745.24
Hinks Meadow	Hall Hire	735.23	147.05	882.28
Hinks Meadow	Hall Hire–Deposits (To be returned)	100.00	0.00	100.00
Public	Allotment Tenancy Fees	30.00	0.00	30.00
		1,610.47	147.05	1,757.52

114/24 The Minutes of the Planning Committee Meetings held on 10 & 24 June 2024
were received.

115/24 The Minutes of the Woodlands Committee Meeting held on 10 June 2024 were
received.

116/24 The Minutes of the Sports Committee Meeting held on 24 June 2024 were
received

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117/24 To receive the youth club monthly report

Councillors were pleased to note that the number of attendees at the junior club was good but were again disappointed with the very low number of children attending the senior group. Again, the youth club had not been advertised on local Facebook groups nor in the Just Taverham and Drayton Magazine. Councillors had concerns about the YMCA doing detached outreach instead of senior club over the summer holidays and felt it would be more beneficial to visit Taverham High School again in September. The report stated that young people had been putting together a talent show which may be shown at a celebration. Councillors had never been advised of a celebration and had seen no publicity regarding this. Discussion was made as to what could entice seniors into youth club and a games tournament was suggested. Councillors felt that if the senior numbers did not improve consideration should be given to run another junior session instead. Councillors were happy with how the youth club staff ran the group but felt the administration side was unsatisfactory.

118/24 To consider request to use the youth room for the Big Holiday Fun Scheme

It was **RESOLVED** to permit the YMCA to use the youth room for the Big Holidays Fun Scheme free of charge.

119/24 To consider the purchase of a bleed kit to be kept with the defibrillator at Hinks Meadow Hall

It was **RESOLVED** to purchase a bleed kit for the sum of £120 to be housed within the defibrillator cabinet outside Hinks Meadow Hall.

120/24 To consider options for the renewal of the Council's energy supplier

Councillors received renewal options to discuss. Options available with the current supplier, Total Energies on a variable rate at present, were to fix until June 2025 or fix at a slightly higher rate to June 2027, both to be backdated to March 2024. No other energy supplier had come back with figures at the time of the meeting.

It was **RESOLVED** to fix the energy supply to June 2027 with the current supplier, Total Energies.

The meeting closed at 8.57pm.

Signed Dated

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