

Minutes of the Full Council meeting of Taverham Parish Council held on Monday 12 August 2024, held in Suite 2, Taverham Village Hall, commencing at 7.40pm, when there were present:

Mrs C Karimi-Ghovanlou in the Chair
Mrs L Barrington-Smith Mrs J Latchford
Mrs B Clarke Mrs S Parkinson
Mr N Dack Mr T Yousefian
Mrs J Ellis

Also present: Clerk.

126/24 To receive apologies for absence

Apologies for absence were received from Councillor Matthews, District Councillor Kelly and County Councillor Clancy

127/24 To receive Declarations of Interest in items on the agenda

None

128/24 The Minutes of the meetings held on 8 and 22 July were agreed and then signed by the Chairman

129/24 Report items

Land transfer at Beech Avenue: Although the transfer and licence had been agreed and signed at the previous council meeting, the transfer had not yet taken place. The Council's solicitor had advised that there were outstanding issues regarding restrictions that the Council had requested be lifted and missing documents of title. A Council meeting would be held on 19 August to discuss this matter further.

130/24 District and County Council Members Question Time

District Councillors Karimi-Ghovanlou and Yousefian had nothing to report. It was noted that the future of the NWL Road was in jeopardy due to the discovery of an ancient wood. There were concerns that the vehicle movements from residents living in the proposed Marriott's Park development would have an unacceptable impact on Taverham as there would be no route from Taverham over/through the Wensum Valley. An additional Council meeting would be held on 19 August to discuss the Council's support for Marriott's Park, and to make representations to Norfolk County Council and Broadland District Council.

In response to a query regarding excessive noise from an event during the previous week, Councillors were advised that noise complaints should be made directly to Broadland District Council.

131/24 Public Break

No members of the public were in attendance.

132/24 FINANCE

Councillors had received a copy of a list giving details of outstanding invoices. The budget overview for the committees were received. It was **RESOLVED** to pay the invoices as presented. Receipts were noted. The following internal audit checks were to be carried out by councillors:

Insurance – Cllr Yousefian

Petty cash payments match receipts and petty cash book – Cllr Latchford

Sickness chart – Cllr Yousefian

Bank reconciliations for April, May and June – Cllr Yousefian and Cllr Ellis

.....

EP2297	John Allaway	Woodland Contract – July 2024	330.00	0.00	330.00
EP2298	YMCA Norfolk	Youth Club Provision – April-June	3,748.75	0.00	3,748.75
EP2299	SGW	Payroll Processing – July 2024	35.00	7.00	42.00
EP2300	Cozens (UK)	Streetlight Maintenance – July 2024 5 Year Inspection/Test and Structural Test Hmdow Basketball Court, Car Park/Sandy Lane Car Park	1,290.00	258.00	1,548.00
EP2301	HAGS-SMP	Tango Seat and Chains	602.00	120.40	722.40
EP2302	PLG	Ranger's Gloves	8.33	1.67	10.00
EP2303	Mayday	Maintenance Support – Connectivity August 2024	22.00	4.40	26.40
EP2304	Westcotec	Sandy Lane Car Park – Replacement Lighting Columns	5,940.00	1,188.00	7,128.00
EP2305	Amazon	Micro Cut Shredder, Office/Hmdow Sundries	160.94	32.19	193.13
EP2306	Veolia	Hmdow/Recreation-Refuse-July	298.35	59.67	358.02
EP2307	Barford Hire	Van Hire – June-July 2024	299.88	59.98	359.86
EP2308	Ian Smith	Rangers Extra Heavy Duty Sacks	113.92	22.78	136.70
EP2309	GardenGuardian	Horticultural Contract – July 24 /Verge Cutting – July 24	4,110.09	822.01	4,932.10
EP2310	Cash	Petty Cash – July 2024	73.86	10.55	84.41
			17,033.12	2,586.65	19,619.77

PAYMENT FOR RATIFICATION

DDebit	SSE	Hinks Meadow Gas (April-June)	28.63	1.44	30.07
Amended					
DDebit	SSE	Hinks Meadow – Gas (April-June)	30.00	1.50	31.50
DDebit	SSE	Hinks Meadow – Gas (April)	4.95	0.25	5.20
EP2295	Joe Dix Found	Bleed Bag	120.00	0.00	120.00
EP2296	Total Energies	Hmdow – Electricity (June)	237.94	11.90	249.84

ELECTRONIC PAYMENT MADE 26TH JULY 2024 (STAFF RELATED)

TRNS	Staff	July 2024 – Staff Pay	8,784.72	0.00	8,784.72
TRNS	HMRC	July 2024 – Tax and NI	2,591.99	0.00	2,591.99
TRNS	Norfolk Pension	July 2024 – Pension Contributions	2,960.61	0.00	2,960.61
			14,337.32	0.00	14,337.32

RECEIPTS FOR JULY 2024

Bank	Interest	635.02	0.00	635.02	
Hinks Meadow	Hall Hire	2,101.58	420.31	2,521.89	
Taverham Football Club	2024/25 – Pitch Fees (April - June 24)	2,157.40	0.00	2,157.40	
Taverham Village Hall	Noticeboard Contribution	700.00	0.00	700.00	
			5,594.00	420.31	6,014.31

133/24 The Minutes of the Planning Committee Meeting held on 8 and 22 July 2024 were received.

134/24 The Minutes of the Woodlands Committee Meeting held on 22 July 2024 were received.

.....

135/24 To receive the Youth Club monthly update report

The YMCA report and the notes of the meeting held with the YMCA were received. Councillors were still concerned about the lack of regular advertising of the club and requested that the youth services manager attend the next Council meeting to discuss the future of the club.

136/24 To receive the notes of the Tennis Court Reconstruction Working Party and to approve any recommendations

Councillors received copies of the data collected from the Survey Monkey consultation for the reconstruction of the tennis courts. 94% of respondents were strongly in favour of the project. Councillors confirmed that the project should proceed as planned. The Clerk would liaise with the Tennis Club about the ownership of the pavilion, and with the LTA and NTA about specifications for the courts.

137/24 To consider projects for the Parish Partnership Scheme

The County Council had announced that the scheme offering 50/50 funding for highways improvement projects had been launched for 2024. The Clerk was instructed to investigate the feasibility of installing a bus shelter on the north side of the Fakenham Road, outside the Two Acres Care Home. Councillors were also interested in receiving costings for two part time 20mph flashing signs to be installed on Sandy Lane, to encourage traffic to slow down during peak school hours.

138/24 Training: To agree the attendance of the Clerk and RFO at the NPTS Autumn Seminar

It was **RESOLVED** that the Clerk and RFO could attend the seminar in October in the total sum of £140

The meeting closed at 8.40pm.

Signed Dated

.....