

Minutes of the Full Council meeting of Taverham Parish Council held on Monday 10 February 2025, held in Suite 2, Taverham Village Hall, commencing at 7.35pm, when there were present:

Mrs C Karimi-Ghovanlou in the Chair	
Mrs L Barrington-Smith	Mrs J Latchford
Mrs B Clarke	Mr S Matthews
Mr N Dack	Mrs S Parkinson
Mrs J Ellis	Mr T Yousefian

Also present: District Councillor Kelly, Assistant Clerk, and Clerk

**19/25 To receive apologies for absence**

Apologies for absence were received from Councillor Knights

**20/25 To receive Declarations of Interest in items on the agenda**

None

**21/25 The Minutes of the meeting held on 27 January 2025** were agreed and then signed by the Chairman.

**22/25 Report items**

Thanks had been received from Taverham Fayre Committee for the grant towards children's entertainment at the Fayre this summer.

With the project to replace the play area at Thorpe Marriott Green coming up, the Clerk attended training on the new requirements being placed on local authorities as a result of the Procurement Act 2023 due to come into effect late February.

Councillors Karimi-Ghovanlou and Barrington-Smith had requested to attend the Spring Seminar held by NPTS in March at a cost of £70 per delegate. Anyone else wishing to attend was requested to contact the Clerk.

The Council's streetlighting contractor was called out as a matter of urgency after a report of an unstable streetlight on Sandy Lane was received. The caller had advised that the column was leaning and could be seen swaying in the wind. Due to the location of the streetlight, the lighting contractor was called out the same day to make safe.

**23/25 District and County Council Members Question Time**

District Councillors Karimi-Ghovanlou and Kelly had attended the recent Safer Neighbourhood Action Panel meeting. Tackling speeding and anti-social behaviour remained the priorities of the local policing teams. It was reported that future meetings would be held online to enable residents to be able to attend more easily. It was confirmed that Norfolk County Council's bid for priority status for a Unitary Authority for Norfolk and Suffolk had been accepted. Parish Councillors were concerned about how this could adversely affect Taverham residents.

District Councillor Kelly advised the meeting that he and County Councillor Clancy had voiced their opposition to the Marriott's Park development to the local Press following the withdrawal of the planning application for the North West Link Road. The Meeting was reminded that the development had received planning permission and that it was granted without the construction of the NWL being a condition. Parish Councillors expressed their frustration about the on-going roadworks within the village. There had been two accidents near to the Baldric Road junction. Concern was also raised Councillor Kelly would report the issues to Councillor Clancy.

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**24/25 Public Break**

There were no members of public in attendance.

**25/25 FINANCE**

Councillors had received a copy of a list giving details of outstanding invoices. The budget overview for the committees were received. It was **RESOLVED** to pay the invoices as presented. Receipts were noted.

EP2442	John Allaway	Woodland Contract – Jan 2025	330.00	0.00	330.00
EP2443	Countrystyle	Bottle Bank Collection – Oct and Dec	119.52	23.90	143.42
EP2444	SGW	Payroll Processing – January 2025	35.00	7.00	42.00
EP2445	Norfolk PTS	Spring Seminar – Caroline/Linda	140.00	0.00	140.00
EP2446	Miss T Stone	Ikea – Monitor Stand	22.50	4.50	27.00
EP2447	APC Pest	Mole Contract – Oct to Dec 2024	305.00	61.00	366.00
EP2448	Amazon	Hmdow – Changing Room Bulb	8.99	0.00	8.99
EP2449	Max Sports	Tennis Nets x 2 (23/24 and 24/25)	249.98	50.00	299.98
EP2450	PLG	Recreation – Posts	18.00	3.60	21.60
EP2451	Barford Hire	Van Hire – January-February 2025	299.88	59.98	359.86
EP2452	Veolia	Hmdow/Recreation-Refuse – Jan 25	382.51	76.50	459.01
EP2453	GardenGuardian	Horticultural Contract – Dec 2024	2,878.17	575.63	3,453.80
EP2454	Cash	Petty Cash – January 2025	74.39	13.58	87.97
EP2455	Taverham Scouts	Grant–Volunteer Training, Fireworks	250.00	0.00	250.00
EP2456	Taverham Fayre	Grant–Children's Entertainment	250.00	0.00	250.00
EP2457	Benjamin Found	s137–Running Support Sessions	1,000.00	0.00	1,000.00
EP2458	St Edmunds PCC	Churchyard Maintenance Grant	381.14	0.00	381.14
			<b>6,745.08</b>	<b>875.69</b>	<b>7,620.77</b>

**PAYMENT FOR RATIFICATION**

DDebit	SSE	Hmdow Gas – December 2024	77.71	3.88	81.59
EP2436	Amazon	Dell Monitor Screens (3) and cables	210.17	42.04	252.21
EP2437	Love	Hmdow Hall Deposit Return	50.00	0.00	50.00
EP2438	Blake	Hmdow Hall Deposit Return	50.00	0.00	50.00
EP2439	Amazon	Assistant Clerk – Dell Laptop	415.83	83.17	499.00
EP2440	Total Energies	Hinks Meadow–Electricity - Dec 24	283.06	14.15	297.21
EP2441	Place Farm	Licence Fee for Allotments	787.50	0.00	787.50
			<b>1,874.27</b>	<b>143.24</b>	<b>2,017.51</b>

**ELECTRONIC PAYMENT MADE 28<sup>TH</sup> JANUARY 2025 (STAFF RELATED)**

TRNS	Staff	January 2025 – Staff Pay	9,123.05	0.00	9,123.05
TRNS	HMRC	January 2025 – Tax and NI	2,764.57	0.00	2,764.57
TRNS	Norfolk Pension	January 2025 – Pension	3,072.82	0.00	3,072.82
			<b>14,960.44</b>	<b>0.00</b>	<b>14,960.44</b>

**RECEIPTS FOR JANUARY 2025**

Bank	Interest	578.56	0.00	578.56
Hinks Meadow	Hall Hire	2,002.15	400.43	2,402.58
Hinks Meadow	Hall Hire—Deposits (To be Returned)	200.00	0.00	200.00
Taverham Football Club	2024/25 – Pitch Fees (Oct-Dec 24)	2,157.60	0.00	2,157.60
Zurich – Insurance Claim	Victoria Road Streetlight	1,917.50	0.00	1,917.50
		<b>6,855.81</b>	<b>400.43</b>	<b>7,256.24</b>

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- 26/25 The Minutes of the Planning Committee Meetings held on 13 and 27 January 2025** were received.
- 27/25 To consider suggestions for promoting the Parish Council at Taverham Fayre**  
Councillors were provided with a number of options suggested by the working party for the promotion of the Council at Taverham Fayre. It was requested that a large pitch be booked, near to the entrance of the Fayre if at all possible. A new gazebo would be needed. Councillors requested that costs be obtained for vertical roll up banners to advertise the Parish Council and that the village sign be used for the logo. Councillors Dack, Matthews and Yousefian would join the Clerk and RFO on the day of the Fayre to talk to residents about the work that the Council does (to be displayed on boards) and to assist with a "Bin to Win/Toss a Turd" game to show awareness of the inconsiderate nature in which some dog owners dispose of their pet's waste. It was also agreed that a picture quiz encouraging residents to get to know their parish better would help engage with those who were not dog owners.
- 28/25 To receive the youth club update report from the YMCA**  
The update report was received. The Meeting was reminded that new posters were needed to advertise the updated Clubs, and that the fish and chip shop was still displaying a poster from the previous youth club provider. It was also requested that the YMCA be reminded to advertise in the Just Taverham and Drayton magazine.
- 29/25 To consider quote youth club provision for 2025/26**  
The YMCA had provided a quote in the sum of £15,726 for the provision of 2 youth clubs in Taverham for 2025/26. It was noted that this sum was significantly higher than in the current year. Councillors were reminded that the National Minimum Wage and Employers National Insurance Contributions were due to increase in April. It was commented that the YMCA offered better quality activities than the previous youth club provider. It was resolved to accept the quote and to ask the YMCA for a cost breakdown of the quote.

The meeting closed at 8.30pm.

Signed ..... Dated .....

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