

Minutes of the Full Council meeting of Taverham Parish Council held on Monday 10 March 2025, held in Suite 2, Taverham Village Hall, commencing at 7.34pm, when there were present:

Mrs C Karimi-Ghovanlou in the Chair
 Mrs L Barrington-Smith Mrs J Latchford
 Mrs B Clarke Mr S Matthews
 Mr N Dack Mrs S Parkinson
 Mrs J Ellis

Also present: District Councillor Kelly, Assistant Clerk, and Clerk

30/25 To receive apologies for absence

Apologies for absence were received from Councillors Knights and Yousefian, and County Councillor Clancy

31/25 To receive Declarations of Interest in items on the agenda

None

32/25 The Minutes of the meeting held on 10 February 2025 were agreed and then signed by the Chairman.

33/25 Report items

A response had been received from the YMCA in relation to the query regarding the increase in the cost of youth provision for 2025/26. The fee covered staffing (including central management costs), travel expenses, advertising and marketing, equipment, staff and volunteer training, and ICT.

34/25 District and County Council Members Question Time

District Councillors Kelly and Karimi-Ghovanlou advised that they were attending various training sessions.

It was noted that the fee for garden waste bin collections had significantly increased.

35/25 Public Break

There were no members of public in attendance.

36/25 FINANCE

Councillors had received a copy of a list giving details of outstanding invoices. The budget overview for the committees were received. It was **RESOLVED** to pay the invoices as presented. Receipts were noted.

EP2463	John Allaway	Woodland Contract – Feb 2025	330.00	0.00	330.00
EP2464	Norse	Un/Locking Gates – Sandy Lane			
		/ Hmdow – January 2025	496.00	99.20	595.20
EP2465	Vision ICT	Website Hosting/Support – 2025/26	414.38	82.88	497.26
EP2466	Ian Smith	Office Paper / Hmdow Sundries	55.78	11.16	66.94
EP2467	Amazon	Hi-Viz Jacket – Weekend Warden and			
		Hmdow Hand Towels	42.26	8.45	50.71
EP2468	Cozens (UK)	Streetlight Maintenance – Jan 2025			
		/Replacement Column-1 Victoria Rd			
		/Emerg Call Out – 37 Sandy Ln	2,225.00	445.00	2,670.00
EP2469	Secure3 System	Hmdow–Adjust Cameras/Equip Hire	620.00	124.00	744.00
EP2470	Wave	Hmdow – Water Bill (Nov 24–Feb 25)	177.64	0.00	177.64
EP2471	Siemens	Photocopier Lease Agreement	195.00	39.00	234.00
EP2472	PLG	Warden – Tough Tape/Line Wire/			
		Posts/Postmix	36.62	7.32	43.94

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EP2473	Huws Gray	Skatepark - 1 Gang Flush Socket	4.98	0.99	5.97
EP2474	Barford Hire	Van Hire – February-March 2025	299.88	59.98	359.86
EP2475	Play Inspection	Outstanding Annual Inspections	660.00	132.00	792.00
EP2476	Mayday	Maintenance Support – Connectivity Feb/March 2025 / Colour Copies	101.29	20.26	121.55
EP2477	Veolia	Hmdow/Recreation-Refuse – Feb 25	309.17	61.83	371.00
EP2478	Taverham RF	Contribution to Caretaking/Insurance	604.05	120.81	724.86
EP2479	SGW	Payroll Processing – February 2025	35.00	7.00	42.00
EP2480	ESPO	Hmdow – Cleaner Sundries	16.90	3.38	20.28
EP2481	Cash	Petty Cash – February 2025	63.64	12.08	75.72
			6,687.59	1,235.34	7,922.93

PAYMENT FOR RATIFICATION

DDebit	SSE	Hmdow Gas – January 2024	77.70	3.89	81.59
EP2459	Total Energies	Hinks Meadow–Electricity – Jan 25	314.27	62.85	377.12
EP2460	V Humphries	Hmdow Hall Deposit Return	50.00	0.00	50.00
EP2461	L Goodrum	Hmdow Hall Deposit Return	50.00	0.00	50.00
EP2462	A Jarvis	Hmdow Hall Deposit Return	50.00	0.00	50.00
			541.97	66.74	608.71

ELECTRONIC PAYMENT MADE 28TH FEBRUARY 2025 (STAFF RELATED)

TRNS	Staff	February 2025 – Staff Pay	9,083.79	0.00	9,083.79
TRNS	HMRC	February 2025 – Tax and NI	2,747.15	0.00	2,747.15
TRNS	Norfolk Pension	February 2025 – Pension	3,063.81	0.00	3,063.81
			14,894.75	0.00	14,894.75

RECEIPTS FOR FEBRUARY 2025

Allotments	Allotment Payment (25/26)	30.00	0.00	30.00
Bank	Interest	576.57	0.00	576.57
Hinks Meadow	Hall Hire	1,135.18	227.03	1,362.21
Hinks Meadow	Hall Hire—Deposits (To be Returned)	300.00	0.00	300.00
HM Customs & Excise	VAT Repayment	6,473.34	0.00	6,473.34
Taverham Tennis Club	Tennis Courts - Oct to Dec 2024	539.18	0.00	539.18
		9,054.27	227.03	9,281.30

37/25 The Minutes of the Planning Committee Meetings held on 10 and 24 March 2025 were received.

38/25 The Minutes of the Recreation Committee Meeting held on 24 March were received.

39/25 To receive the youth club update report from the YMCA
The update report from the YMCA was received. Councillor Clarke had also provided a report. She advised that new attendees had not been included within the YMCA's attendance figures and that it was delightful to see the youth club so well attended.

The meeting closed at 7.45pm

Signed Dated

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