

Minutes of the Full Council meeting of Taverham Parish Council held on Monday 12 January 2026, held in Suite 2, Taverham Village Hall, commencing at 8.15pm, when there were present:

Mrs C Karimi-Ghovanlou in the Chair	
Mrs L Barrington-Smith	Mrs J Latchford
Mrs B Clarke	Mr S Matthews
Mr N Dack	Mrs S Parkinson
Mrs J Ellis	Mr T Yousefian
Mr K Kelly	

Also present: Clerk and RFO

**01/26 To receive apologies for absence**

Apologies were received from County Councillor Clancy.

**02/26 To receive Declarations of Interest in items on the agenda**

None

**03/26 The Minutes of the Council Meeting held on 8 December 2025** were agreed and then signed by the Chairman.

**04/26 Report items**

Trim Trail at Taursham Park: The Clerk had met with Abel Homes to discuss the Council's concerns regarding the proposal to use grass mats as safety surfacing at the trim trail. The mats were likely to become silted and slippery over time. It was noted that the most appropriate safety surfacing would be bark as the play equipment was to be installed in a woodland setting.

Basketball court: The contractor had requested to commence work during the first week of January, however this was postponed due to the icy and snowy conditions.

**05/26 District and County Council Members Question Time**

District Councillor Kelly reported that further meetings were being held at the District Council to discuss forthcoming changes to waste management legislation. District Councillor Karimi-Ghovanlou advised that she had been on the short-listing panel for the business awards.

**06/26 Public Break**

No members of the public were in attendance.

**07/26 FINANCE**

Councillors had received a copy of a list giving details of outstanding invoices. The budget overview for the committees was received. It was **RESOLVED** to pay the invoices as presented. Receipts were noted and the financial summary cashbook received.

Chq No.	Supplier	Details	Net	VAT	Total
EP2691	John Allaway	Woodland Contract – Dec 2025	340.00	0.00	340.00
EP2692	HuwsGray	Hmdow – Everbuild - Gutter Repairs	12.98	2.60	15.58
EP2693	Barford Hire	Van Hire – Nov/Dec 2025/Fuel	612.43	122.49	734.92
EP2694	ESPO	Office/Hmdow Sundries	57.65	11.53	69.18
EP2695	Vision ICT	New Councillor Email	8.33	1.67	10.00
EP2696	YMCA Norfolk	Provision of Youth Club–Oct-Dec 25	3,931.50	0.00	3,931.50
EP2697	Cozens (UK)	Column and Lantern – 10 Taverham			

Chase and 9027 Sandy Ln / Lantern O/s 214 and 198 Taverham Rd, 8						
EP2698	Elec-Tech	Ringland Rd, 133 Nightingale Dr	5,400.00	1,080.00	6,480.00	
EP2699	SGW	Hmdow Building Outside LED Lights	494.70	98.94	593.64	
EP2700	T Stone	Payroll Processing – December 2025	35.00	7.00	42.00	
EP2701	Amazon	RFO – Eye Test/Glasses Contribution	65.00	0.00	65.00	
		Hmdow Toilet Seat/Weekend Warden				
		Hi-Viz Jacket	33.11	6.62	39.73	
EP2702	Broadland Tree	Broadland Tree Warden Network	50.00	0.00	50.00	
EP2703	Taverham Fayre	Grant–Taverham Fayre	500.00	0.00	500.00	
EP2704	Taverham VHC	Office Rent/Room Hire/Youth Club/ Youth Club Electricity/Sandy Ln				
		Carpark Lights – Oct-Dec 2025	1,362.43	0.00	1,362.43	
EP2705	Veolia	Hmdow/Recreation – Refuse				
		December 2025	309.17	61.83	371.00	
EP2706	Mayday	Maintenance Support – Connectivity				
		Dec 2025/B&W and Colour Copies	85.75	17.15	102.90	
EP2707	BT	January to March 2026 Charges	690.75	138.15	828.90	
EP2708	APC Pest Control	Mole Contract – Oct-Dec 2025	305.00	61.00	366.00	
EP2709	GardenGuardian	Horticultural Contract – Dec 2025	2,976.02	595.20	3,571.22	
EP2710	Cash	Petty Cash – December 2025	58.80	10.51	69.31	
			17,328.62	2,214.69	19,543.31	

## **PAYMENTS FOR RATIFICATION**

DDdebit	Valda Energy	Streetlights Electricity – Part				
		Nov-Dec 2025	120.37	24.08	144.45	
DDdebit	Valda Energy	Streetlights Electricity – Dec-Jan 26	2,782.18	556.44	3,338.62	
DDdebit	Lloyds Bank	Banking Charges –Oct/Nov 25	10.59	0.00	10.59	
EP2689	Total Energies	Hinks Meadow-Electricity-Nov 25	280.26	56.05	336.31	
EP2690	Catchpole	Hmdow Hall Deposit Return	50.00	0.00	50.00	
			<b>3,243.40</b>	<b>636.57</b>	<b>3,879.97</b>	

**ELECTRONIC PAYMENTS MADE 24<sup>TH</sup> DECEMBER 2025 (STAFF RELATED)**

TRNS	Staff	December 2025 – Staff Pay	9,423.31	0.00	9,423.31
TRNS	HMRC	December 2025 – Tax and NI	3,282.80	0.00	3,282.80
TRNS	Norfolk Pension	December 2025 – Pension	3,135.07	0.00	3,135.07
			<b>15,841.18</b>	<b>0.00</b>	<b>15,841.18</b>

## RECEIPTS FOR DECEMBER 2025

Bank	Interest	436.19	0.00	436.19
Hinks Meadow	Hall Hire	1,983.72	396.74	2,380.46
Hinks Meadow Deposits	Hall Hire – To be Returned	150.00	0.00	150.00
		<b>2,569.91</b>	<b>396.74</b>	<b>2,966.65</b>

08/26 The Minutes of the Planning Committee Meeting held on 8 and 15 December 2025 were received.

**09/26 The Minutes of the budget setting meetings of the Recreation and Sports Committees were received.**

**10/26 The youth club monthly report** for December was received.

**11/26 To consider replacing the swings and safety surfacing at Thorpe Marriott Green Play Area**

Councillors were advised that there had been several incidents of arson at the play area. The swings, safety surfacing and a bench had been damaged, and this had been reported to the local policing team. It was **AGREED** not to replace the damaged items as the play area was due to be updated. The Clerk was instructed to post on local social media pages updating residents of the reasons for the Council's decision.

The meeting closed at 8.38pm

Signed ..... Dated .....