

Minutes of the Sports Committee meeting held on Monday 22 June 2026, in Suite 2, Taverham Village Hall, commencing at 8.15pm when there were present:

Mrs J Latchford was in the Chair
Mrs B Clarke Mr K Kelly
Mr N Dack Mrs S Parkinson
Mrs C Karimi-Ghovanlou

Also present: Clerk, RFO and 3 members of the public

Apologies for absence: None

Declarations of Interest in items on the agenda: None

The Minutes of the meetings held on 23 March 2025 were agreed and then signed by the Chairman.

Report items

BMX track: TRF had arranged insurance of the track and the site was ready to reopen.

The current budget picture was received.

To consider quotes to replace birdsmouth fencing at Hinks Meadow

The front perimeter fencing at Hinks Meadow was beyond repair and needed replacing. Councillors considered two options: wood or recycled plastic. As the existing recycled plastic fencing had lasted approximately 30 years, it was agreed that, although more expensive than wood, recycled plastic offered better value for money due to its durability and lower maintenance requirements. It was **AGREED** to place an order for £1,457.55 for 34m of top rail, 25 posts and 25 straps. The Council's Ranger would carry out the installation.

To consider the continuation of the Council's contribution towards the caretaking of the BMX track

The Council had budgeted £800 per year towards the running costs of the BMX track. Previously, the Council arranged the site insurance and risk assessments, deducted those costs, and paid the remaining balance to TRF to support litter picking, bin emptying and opening the site gates. As TRF now arranges its own insurance, Councillors reviewed the Council's contribution. Some concerns were raised about whether the contribution remained appropriate, given that TRF leases the site, is responsible for maintenance and pays a peppercorn rent. However, it was noted that the Council's support was appreciated by TRF and helped strengthen grant applications for replacing the astroturf at the adjacent hockey pitches. It was **AGREED** that the Council would continue contributing to TRF, with the £800 reduced by the cost of the risk assessments.

To consider and recommend to Council the appointment of a project manager for the tennis court reconstruction project

A draft Request for Quotation for a project manager and an evaluation matrix were circulated to Councillors. Due to the project's complexity, the documents supported recommending to Council that a project manager be appointed. The Committee **AGREED** to the proposal and would recommend it at the July Council meeting.

Football Club and Tennis Club representatives' forum

The Tennis Club representative confirmed that the previous agenda item had addressed all of his questions and that he had no further comments.

The Football Club Chairman reported that the Hinks Meadow pitches were being rested ahead of the next season. The Club now considered itself to be at capacity, with 20 teams playing under its umbrella.

The meeting closed at 8.57pm.

Signed.....

Dated.....

DRAFT