

Minutes of the Extra Council Meeting of Taverham Parish Council held on Tuesday 26 May 2026, held in Suite 2, Taverham Village Hall, commencing at 7.40pm, when there were present:

Mrs C Karimi-Ghovanlou in the Chair  
Mrs L Barrington-Smith      Mrs J Latchford  
Mrs B Clarke                      Mr S Matthews

Also present: Clerk, RFO and one member of the public.

**78/26 To receive apologies for absence**  
None

**79/26 To receive Declarations of Interest in items on the agenda**  
None

**80/26 The Minutes of the Annual Council Meeting held on 11 May 2026** were confirmed as correct and were then signed by the Chairman.

**81/26 Public Break**  
The member of public in attendance expressed an interest in joining the Parish Council.

**82/26 To review the Council’s Asset Register**  
Councillors were advised that the asset register was reviewed twice during the year as part of the Council’s internal audit checks to ensure that large purchases were covered by the Council’s insurance. The Clerk and RFO advised that it would be beneficial to subscribe to Parish Online as this software provided online mapping of the Council’s assets.

**83/26 To consider insurance quotations for the Parish Council**  
The RFO had sought quotations from three insurers but received only two. One insurer advised that, due to an ongoing claim, it was unable to provide a quotation at that time. The remaining quotations were received from the Council’s current insurer and from a broker, who had obtained quotations from several insurers for different parts of the policy. The Council was advised that a review of the cover had identified that, although the Council had been paying for cover in respect of the BMX track, the insurer did not consider the Council to have an insurable interest by reason of the terms of the lease with TRF. TRF had been advised of the matter and requested to lock the BMX track until such time as the site could be confirmed as insured. The broker also suggested that the Council should obtain cyber insurance, which was not offered by the current insurer.  
It was **RESOLVED** to enter into a three-year agreement with Zurich Municipal for the Council’s insurance, this being the lower of the quotations received and offering lower excesses. Councillors further requested that the RFO obtain quotations for separate cyber insurance for future consideration.

The meeting closed at 8.40pm

Signed ..... Dated .....

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