

Minutes of the Recreation Committee Meeting held on Monday 26 February 2018, commencing at 8.40pm after the Planning Applications Committee Meeting when there were present:

Mr R Morriss in the Chair	
Mrs B Clarke	Mrs S Parkinson
Mr C Ison	Mr J Pennells
Mrs J Latchford	Mrs J Tyler
Mrs P Mooney	Mr D Wilson

Also present: Mrs C Karimi-Ghovanlou and Clerk

Apologies for absence were received from Mrs Temple

Declarations of Interest Mr Pennells reminded the meeting that he was a member of the District Council's Standards Committee

The Minutes of the Meeting on 25 September and 18 December 2017 were confirmed by the Meeting and signed by the Chairman.

Matters Arising and Report Items

Sandy Lane Car Park: At the meeting held on 22 May, the Committee had requested that the keyholder be supplied with notes to attach to windscreens advising that cars left in the car park past the advertised time would be locked in. The Meeting was advised that there wasn't a fixed time when the car park was locked.

Hinks Meadow update: The Meeting was advised that the play area had still not been completed. A meeting had been arranged with the suppliers to inspect the paintwork and to discuss the relocation of the picnic bench prior to the safety surfacing being installed.

To receive the report from the risk assessment tour held on 13 October and to set a date for the next annual risk assessment tour

The risk assessment tour was not completed in full due to bad weather. The next risk assessment tour would be held on 11 May at 9.30am

To receive the Annual Tree surveys and to consider quote for work identified

Councillors had received copies of the surveys of the trees at Sandy Lane and Thorpe Marriott Green. Mrs Parkinson proposed, seconded Mr Ison, to accept the quotes in the sums of £840 and £150 to carry out safety works to the trees identified in the surveys. The proposal was unanimously agreed.

The Clerk was requested to write to the owners of tree T10a to advise them that their tree was dead and should be felled. The ownership of tree T41 should also be established in order to manage the ivy.

To consider quote for works to trees around Sandy Lane Play Area

The Council's arborist had suggested that the trees in the hedgerow around the play area should be crown-lifted and re-profiled. Mrs Parkinson proposed, seconded Mr Ison, to accept the quote from Mr Allaway in the sum of £250. The proposal was unanimously agreed.

To consider quote for bark top-up at Thorpe Marriott Green Play Area

It was agreed that the bark top-up should be postponed until the new financial year. The Clerk advised that she had requested that the amenity site contractors fork and rake the bark to increase the depth of the safety surfacing under the play equipment.

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Play area inspections and Annual Risk Assessment 11 December 2017: to note the content of the inspector's report and consequent action taken

Councillors received copies of the inspector's report and noted that some of the work identified was outstanding from the previous report due to the warden being unable to complete the repairs.

To consider quotes for work arising from the risk inspection

The Clerk advised that there were some parts in the store that could be used for the play area repairs. Mrs Latchford proposed, seconded Mr Pennells, to place an order with Wicksteed in the sum of £665.20 to carry out the repairs to the play equipment. The proposal was unanimously agreed.

To agree working party to progress the upgrade of Sandy Lane Play Area

It was agreed that Councillors Parkinson, Ison, Latchford, Clarke and Karimi-Ghovanlou would be the working party. All Councillors received copies of the remit of the working party and a draft project plan. The Meeting was reminded that the local community must be consulted on the project as funding would likely come from CIL payments.

The meeting closed at 9.05pm.

Signed...*Laura Temple*.....

Dated...*29/5/18*.....